RecTech Student Internships
Participant Application Summer 2011

Dear Applicant,

Welcome! You have taken the first step toward becoming a RecTech Intern. By completing this application, you are expressing your interest in the program and learning important job skills that will help you become more employable in the future. This letter will help you learn more about the opportunities available to you during this upcoming summer as well as explain our expectations of our applicants and interns. Please read it carefully and contact us with any questions you may have.

OVERVIEW: There are four different RecTech Summer Internship programs; this application applies to all programs. Please make rank the programs in the order of your preference on the application. We make our best effort to enroll interns in their first or second choice program, pending availability.

Youth Media Corps @ Delridge Community Center, 4501 Delridge Way SW, Seattle, 98106
July 12 – August 26; Monday – Thursday, 1:30 PM – 5:30 PM

Join the Youth Media Corps Interns and gain valuable digital media technical skills while learning about your community and having fun in the process! Youth Media Corps interns work with program staff and partner organizations to create original media materials for area nonprofits and community development organizations. You will learn the craft of digital, audio, and visual storytelling to help serve organizations who contribute to a socially responsible world.

Interns will also create a video documentary on the Southwest Seattle Neighborhood Skate Park, set to begin construction this spring. Document the story of the skate park project through photography, video and radio. You'll interview those who worked to push the initiative through, the people building the park, and neighborhood youth who will utilize the park. Interns will document the impact of the skate park in the community Interns will also interview and videotape individual skaters to explore this segment of youth culture. *Participants who successfully complete the program earn a $599 stipend and service learning credits.*

From Garden to Table: food-based filmmaking and digital design @ Garfield Community Center,
2323 East Cherry St, 98122 *July 12 – August 26; Monday – Thursday, 1:30 PM – 5:30 PM*

Eating that bag of chips and large soda every day after school is no big deal, right? It might make you a little chubby, but nothing more? Wrong. There are some big, bad diseases like diabetes and heart disease that can come about because of poor diet. Learning about and practicing healthy eating can help keep those diseases away, and that's where YOU come in! This summer's RecTech Interns will create short films to inform people about the importance of healthy eating and how to make life-saving food choices. You'll participate in some urban gardening, do a bit of cooking and learn about filmmaking and digital design in the process. The PSA you create will be shown in the community and will be used by organizations to promote healthy eating. *Participants who successfully complete the program earn a $599 stipend and service learning credits.*

Sampling History: Hip-Hop Music Production @ Rainier Community Center, 4600 38th Ave S., Seattle, 98118
July 12 - August 26; Monday – Thursday, 1:00 PM – 5:00 PM

Hip-Hop has roots in many different genres of music including, *Classical, Jazz, Reggae, Soul,* and *Blues* and is often an amalgamation of multiple sounds and "samples" collected from sonic works of the past. Interns in this course we will learn about the roots of sample-based production, walk through the process of beat-making, and piece together original compositions. Write, produce, and perform your own original works while learning the history and importance of Black and African-American music. *Participants who successfully complete the program earn a $599 stipend and service learning credits.*

Web Design and Your Community @ South Park Community Center, 8319 8th Ave S, Seattle, 98108
July 12 – August 26; Mondays – Thursdays, 1:00 PM – 5:00 PM

Do you want to work on websites? Did you know that you can make a career doing it? Communicate your ideas across the globe! In this program you will learn web design, graphic design, HTML and interactive animations. You will have the opportunity to work with professional programs such as Photoshop for image editing, Dreamweaver for web page creation, Illustrator for logos and buttons and Flash for animation. Then put your new skills to use working on a website for a local nonprofit or building a site for an issue you feel passionate about. *Participants who successfully complete the program earn a $599 stipend and service learning credits.*

PLEASE NOTE: Before you submit a completed application to become a RecTech Intern, please read all the information below and make sure that this is a good fit for your interests, your schedule, and your access to transportation. To receive the stipend and service learning hours (if your internship includes service learning hours), interns must complete all hours and additional commitments as stated in this application.

Many youth from around Seattle will also apply for the program, so make sure that your application stands out among the very best. Please answer all questions completely. If you have any questions, please call or email the contact person on the application. We will not review incomplete applications.

You will not be judged on your technology skills, but it is important for you to answer these questions honestly as they are a way for us to get to know our participants. There are no right answers to these questions, as long as you represent yourself accurately.

Based on the applications we receive, a group of candidates will be chosen and invited to an interview. The interview will be your opportunity to shine and to tell us anything we might not have learned from your application. Our interviewers will ask you question about yourself, your experience, and your interest in becoming a RecTech Intern. You will want to arrive prepared, energized, and on time. From the interviews, we will invite the incoming class of RecTech Interns.

REQUIREMENTS:
- Must be 14-18 years of age;
- be enrolled in high school during the 2010-11 school year or graduated in 2010;
- have skills in computer and Internet basics and common software applications **or desire to learn these skills;** and
- demonstrate good interpersonal skills including verbal communication and the desire to work with others.

EXPECTATIONS: Participants will be self-motivated, punctual, enthusiastic, open-minded and willing to work with others. We expect that participants will work safely, think positively, and put forth their best effort. Attendance is mandatory at all scheduled activities. Any intern who misses a meeting or presentation without prior notice forfeits his/her position. If for some reason an intern is running late or is absent from a scheduled day, it is required that the student contact the site leader. IF YOU THINK YOU WILL MISS MORE THAN 2 SCHEDULED ACTIVITIES BECAUSE OF SPORTS OR OTHER PERSONAL ENGAGEMENTS, PLEASE DO NOT APPLY FOR THIS PROGRAM. Be sure to review the dates and times of your program to ensure it fits your schedule.

TRANSPORTATION: You are responsible for your own transportation. Directions and bus schedules are available upon request, and bus tickets may be available if necessary. If field trips are scheduled during the day, bus tickets will be provided or students will be transported in City of Seattle vans by approved van drivers who have completed the city of Seattle's defensive driving classes.

QUESTIONS: Contact Michelle Ayers at (206) 233-7005 or at michelle.ayers@seattle.gov.

APPLICATION DEADLINE: Tuesday, May 31, 2010 by 5 PM. Please send or drop off completed applications to:

> Associated Recreation Council
> Attn: Michelle Ayers
> 8061 Densmore Ave N
> Seattle, WA 98103

(Completed AND SIGNED applications can also be sent via email to michelle.ayers@seattle.gov)

Thanks again for your interest in the RecTech Summer Internship. We look forward to receiving your application!

Please keep this letter for your records.

Venues and programs are subject to change

PERSONAL INFORMATION		
Please print the following information clearly. Illegible applications will not be processed.		

Name

Home Address

City	**State**	**Zip**

Date of Birth	**Main Phone Number**
	( ) -

E-mail	**Secondary Phone Number**
	( ) -

Name(s) of Parent(s)/Guardian(s):

Address(es) of Parent(s)/Guardian(s):

Parent(s)/Guardian(s) Phone Number(s):

Home	**Work**	**Cell**

Parent(s)/Guardian(s) E-mail Address(es):

Please note: *Accepted interns will need to fill out additional release forms to be formally accepted into the program.*

INTERNSHIP PROGRAMS
Please rank the program(s) you are interested in applying to in order of preference from 1 – 3.

____ **Youth Media Corps**: Delridge Community Center
     July 12 – August 26; Mondays – Thursdays, 1:30 PM – 5:30 PM
     $599 stipend, service learning hours

____ **Garden to Table- Food-based Film making and Digital Design** Garfield Community Center
     July 12 – August 26; Mondays – Thursdays, 1:30 PM – 5:30 PM
     $599 stipend, service learning hours

____ **Sampling History- Hip Hop Music Production**: Rainier Community Center
     July 12 – August 26; Mondays – Thursdays, 1:00 PM – 5:00 PM
     $599 stipend, service learning hours

____ **Web Design and Your Community**: South Park Community Center
     July 12 – August 26; Mondays – Thursdays, 1:00 PM – 5:00 PM
     $599 stipend, service learning hours

EDUCATION	
Name of High School (Current)	

Grade	Expected Year of Graduation
Grade	**Expected Year of Graduation**

Languages Spoken

WORK / VOLUNTEER EXPERIENCE

Please list your previous work and/or volunteer experience. Start with the most recent.

Employer Name	Position	Dates of Employment Month/Year	Contact Info Supervisor, Address, Phone
1)			
2)			
3)			
4)			

Do you currently have a job?

Yes ☐   No ☐

If yes, please provide the name, location and schedule of your current job:

CAREER GOALS

Do you want to go to college?   Yes ☐   No ☐

If yes, where do you hope to apply to college?

What career(s) are you interested in?

How do you think the RecTech Summer Internship will assist you in reaching your future career goals?

TECHNOLOGY
Please rate your current abilities in the following categories. This information is not used to determine your eligibility as part of the program, but helps us create curriculum and measure performance over the course of the internship program. Please answer these questions honestly.

Please rate your ability to use computers:

☐ High   ☐ Medium   ☐ Low   ☐ Not at all

Have you ever taken a technology course or training before?
Yes ☐   No ☐

Course Name	School Name

Do you have a computer at home?   Yes ☐   No ☐

Do you have Internet access at home?   Yes ☐   No ☐

How often do you use a computer?

☐ Daily   ☐ 3 times per week   ☐ Once a week   ☐ Not at all

How often do you use the internet?

☐ Daily   ☐ 3 times per week   ☐ Once a week   ☐ Not at all

SPECIFIC TECHNOLOGY SKILLS
How do you rate your skills in the areas below? Please mark one box for each area.

Area	High	Medium	Low	Not at all
Internet (Internet Explorer, Firefox, etc.)				
E-mail (Hotmail, Yahoo Mail, Gmail, etc.)				
Microsoft Office (Word, Excel, PowerPoint, etc.)				
Web Design (HTML, Dreamweaver, FrontPage, Expressions)				
Creating Digital Media (Music, Photography, Video)				
Graphic Design (PhotoShop, Illustrator, etc.)				
PDAs/Smart Phones				
Wiring and Cabling for Networks				
Software Installation				
PC Troubleshooting and Maintenance				
Network Administration				
Blogs, Discussion Groups, Podcasting				
Other (list below):				

SHORT ANSWER QUESTIONS

Please answer each of the questions on an additional piece of paper. You may hand write your answers or use a computer and print them out. Please write at least a paragraph but no more than 100 words for each short answer.

1. What are your future goals?

2. Why should we hire you as a RecTech Intern?

3. If you had $500.00 to spend, what would you do with it?

RECTECH

Help us reach out to people by telling us something about how you got to know about RecTech.

Where did you hear about the RecTech program?

Have you participated in a RecTech program before?   Yes / No
If yes, give some details of programs you have attended

Where did you obtain this application form?

Please complete the following section:

By signing below you are stating that you have read all enclosed materials concerning the RecTech Summer Internship Program and that all statements you have made in the application are true to the best of your knowledge.

Signature of Applicant: _____

Printed Name of Applicant: _____

Parental or Guardian Approval for Applicants Under the age of 18 Years of Age:

We have read and understand the enclosed materials that describe the RecTech Summer Internship Program. We have discussed the program with our son/daughter and understand the expectations and authorize him/her to apply for and participate in the RecTech Summer Internship Program.

Signature of Parent/Guardian: _____

Printed Name of Parent/Guardian: _____